



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DIPARTIMENTO
DI INGEGNERIA INDUSTRIALE

Regulations of the Advisory Board for the Degree Programs in Mechanical Engineering - Forlì Version of November 20, 2024

Regulations of the Advisory Board for the Degree Programs in:

- Mechanical Engineering (L9, Forlì Campus)**
- Mechanical Engineering for Sustainability (LM33, Forlì Campus)**

SUMMARY

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1. Responsibilities for Stakeholder Consultation

The Degree Programs Council is responsible for conducting stakeholder consultations, assigning a particular role to the Coordinator. Following the consultations, the Coordinator may propose revisions to the program design.

The Degree Programs Council for Mechanical Engineering (code 6677) and Mechanical Engineering for Sustainability (code 6720) establishes an Advisory Board to ensure efficient and systematic stakeholder consultations.

2. The Advisory Board

The Advisory Board is established from the date of approval of this regulation. It comprises:

- Experts in academic education,
- Stakeholders interested in the cultural and/or professional profiles of graduates,
- Alumni engaged in activities outside the University of Bologna,
- Representatives of professional associations,
- Representatives of professional orders and boards,
- Industry representatives,
- Research center members,
- Alumni,
- A Degree Programs Council faculty member serving as secretary and liaison.

The Advisory Board consists of the secretary and a minimum of 5 to a maximum of 9 members, with the possibility of adding up to 2 international members. The Degree Programs Council appoints members upon the Coordinator's proposal and generally serve for six years. During this period, legal entities may change their representatives in agreement with the Coordinator.

If membership drops below 5, the Coordinator proposes additions to the Degree Programs Council before the next meeting. The names of the Advisory Board members must be published on the Degree Programs website.

The Advisory Board meets at least once annually between September and October to provide feedback for review activities (Outcome Verification, Action Plan Preparation, Student Feedback Analysis, and Anvur Parameter Analysis) and updates to the program design by the Council.

The Advisory Board may also convene for specific needs on other occasions.

3. Scope of Consultation

For each Degree Program, the scope of consultation involves engaging stakeholders in discussions related to the respective educational program, with particular attention to:

- Course title,
- Clarity of educational objectives (expressed in terms of acquisition of disciplinary, multidisciplinary, and transversal competencies) and their alignment with the needs of the

relevant professional fields,

- Identification of new competency requirements from the local, national, or international context,
- Relevance, currency, and potential updates to expected occupational and professional outcomes,
- Effectiveness of experiences outside the University of Bologna (study and research periods abroad or with other national entities),
- Assessment of the economic, social, and cultural impact of the Degree Program.

4. Methods of Consultation

The Advisory Board secretary convenes meetings after collecting relevant updated documentation, including:

- i. Program design documents (e.g., SUA),
- ii. Other significant qualitative information about the program (e.g., student feedback),
- iii. Documents from professional associations, professional orders, and public institutions,
- iv. Industry studies and employment data.

At least once every three years, consultations are extended to a broader group of stakeholders, identified by the Advisory Board in agreement with the Coordinator, either through telematic means or questionnaires.

5. Management of Consultation Outcomes

The outcomes of periodic consultations are documented as part of the program's design and redesign process and are recorded by the Advisory Board secretary. The minutes and any documents produced (including questionnaires) are submitted to the Degree Programs Council.

Based on the feedback received, the Council defines actions and interventions to be implemented in the program redesign. Decisions and updates made to the program design and research plan are recorded based on the feedback.

A summary of consultations is included in the SUA under the section "Consultation with Stakeholders."